



Batchwood School

PROVIDER ACCESS POLICY

To be read in conjunction with Careers Policy (OP8)

Signed – Governor
Print Name: **D Laverick-Brown**

Signed - Headteacher
Print Name: **Ross Whitaker**

Date reviewed: February 2024
Next review due: February 2025

Policy Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for year 8 to 9 pupils and two encounters for year 10 to 11 pupils.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Makingit meaningful checklist](#).

Management of provider access

requests Procedure

A provider wishing to request access should contact *Mr M Pearson* – Careers Leader

Email: mpearson@batchwood.herts.sch.uk

Opportunities for access

The school offers the four provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 8	STEM Trips to technical skills providers/Colleges	Apprenticeship workshops sessions exploring technical apprenticeships and traineeships	Technical/vocational tasters at localcollege/s, training providers
Year 9	Meeting with careers adviser	Apprenticeship workshop sessions exploring technical apprenticeships and traineeships	<i>No encounters – legislation requires encounters to take place by 28 February if in year 9</i>
Year 10	KS4 Careers Fair AND College applications Post 16 technical education options	Technical/vocational tasters at local college/s, training providers Apprenticeship workshop sessions exploring technical apprenticeships and traineeships	Technical/vocational tasters at localcollege/s, training providers
Year 11	Post 16 provider open evenings. Post 16 apprenticeships lessons Meetings with careers adviser Post 16 applications	Post-16 interviews Apprenticeship workshop sessions exploring technical apprenticeships and traineeships Work experience placements	<i>No encounters – legislation requires encounters to take place by 28 February if in year 11</i> Confirmation of post-16 education and training destinations for all pupils

Providers	Details
Oaklands College (Welwyn & St Albans)	Oaklands College supports college visits, careers fairs and opportunities to talk to subject leaders from a variety of different subjects.
West Herts College (Wartford)	West Herts College supports college visits, careers fairs and opportunities to talk to subject leaders from a variety of different subjects.
North Herts College (Stevenage)	North Herts College supports college visits, careers fairs and opportunities to talk to subject leaders from a variety of different subjects.
Hertford Regional College (Waren & Broxbourne)	Hertford Regional College supports college visits, careers fairs and opportunities to talk to subject leaders from a variety of different subjects.
John O'Connor	John O'Connor is a ground maintenance company that works alongside Batchwood School as the Enterprise Adviser. John O'Connor provide opportunities for career talks, workshops, work experience and visits to John O'Connor maintenance depots.
Morgan Sindall	Morgan Sindall are a construction company who build and maintain properties across the country. Morgan Sindall provide opportunities for work experience, career talks and employability workshops.
Tesco Apprenticeships	Tesco and the Hertfordshire Opportunities Portal work together to provide virtual employer encounters, discusses apprenticeship options and live streamed career talks to classes in school.
Job Centre Plus	Jobcentre Plus is a government-funded employment agency and social security office that is working together with Batchwood School to provide meaningful encounters with employers and help to get students ready for work.
The Careers & Enterprise Company	<p>The Careers & Enterprise Company is the national body for careers education in England, supporting schools and colleges to deliver modern, 21st century careers education. Their mission is to help every young person find their best next step.</p> <p>The CEC provide Batchwood School with: Training and support; Bringing employers, educators and providers together through a network of Careers Hubs.</p>
Services for Young People	Services for Young People are part of Hertfordshire County Council and provides youth work projects,

	information, advice, guidance, work-related learning and wider support for young people in Hertfordshire.
Amazing Apprenticeships	Amazing Apprenticeship provide a wide range of opportunities to Batchwood from apprenticeship talks, workshops, apprenticeship guidance to parents/carers and provide staff training to help embed support to tutor groups and resources used in lessons.
NHS Apprenticeships	NHS Apprenticeships provide virtual employer encounters that are live streamed to classes in school.

Premises and facilities

The school will make the main hall, classrooms or conference rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Head of English Mrs McCabe.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk