



Batchwood School
make every day count

Payment of Governors' Allowance Policy

Next Review: February 2018

Adapted: February 2017
Ratified: March 2017

Chair of Governors: Kerry Pollard

Adapted from HCC model policy January 2017

Status

Statutory

Purpose

We believe that the governing body plays a key role in the success of the school. Individual governors should not be deterred from playing their full part because of incidental costs.

The Education (Governors Allowances) Regulations 1999 allow maintained schools to extend their schemes for paying governors' expenses from the school's delegated budget. At the full governing body meeting held on, 2nd March 2017, it was agreed that the following expenses could be claimed from 1st September 2016:

- childcare or babysitting (other than done by a resident and responsible person at the home address) at a rate of £7.20 per hour
- care arrangements for a dependent (as above) at a rate of £7.20 per hour
- support for governors with special educational needs (e.g. audio equipment)
- support for governors whose first language is not English (e.g. translations)
- telephone charges, photocopying, stationery, etc.
- car travel at 45p per mile
- other travel
- meals

Claims should be submitted to the clerk to the governors who will check and authorise claims for £50 or less. Claims for more than £50 will be checked by the clerk and authorised for payment by the Headteacher.

Relationship to other policies

This is referenced to the school's equality policy.

Arrangements for monitoring and evaluation

The governing body will monitor and evaluate the impact of the policy annually with reference to the attendance records of governors at meetings and to the total sum paid out.